HOW TO GET CONNECTED TO PUTRANET WIRELESS NETWORK v1.0

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User must login to network via Domain Logon. No local machine login is allowed.

When the notebook first boots up, input User Name and Password that is used to login to the network via desktop. Select PUTRAJAYA instead of (this computer)
SSID: PUTRANET-STAFF

Checking connection status

In order to get connected to the Intranet & Internet, users must be connected to PUTRANET-STAFF and not any other ssid.

- When the desktop appears, point the cursor to the Wireless Network Connection icon on the bottom-right-hand corner of the desktop. A connection status balloon will appear. Ensure that it is connected PUTRANET-STAFF.
SSID: PUTRANET-STAFF, Continue

Changing SSID  If the notebook is connected to some other ssid such as PUTRANET or PUTRANET-LEGACY, change it to PUTRANET-STAFF!

• Point the cursor to the Wireless Network Connection icon on the bottom-right-hand corner of the desktop. Right-hand click.
• Select View Available Wireless Networks.
SSID: PUTRANET-STAFF, Continue

- Under Network task (left-hand corner), click ‘Refresh network list’.
- Once all ssids are listed, double click on PUTRANET-STAFF.
• Wait for the network to change from PUTRANET to PUTRANET-STAFF.
• Ensure that **PUTRANET-STAFF** is connected.
Wireless Profile Setup

If notebook is unable to connect to PUTRANET-STAFF, here are the steps to create/refresh the wireless profile in order to access PPj’s INTRANET & INTERNET.

- Right click on My Network Places and Select Properties
• Right click on the **Wireless Network Connections** and select **Properties**
Ensure **Show icon in notification area when connected** is checked.
• Select **Wireless Networks** tab. Select **Use Windows to configure my wireless network settings**. Highlight **PUTRANET-STAFF** and click ‘Move up’ until it is at the top most level of the preferred network list. **Always ensure that PUTRANET-STAFF is at the top because the System always gives priority and tries to connect to ssid which is on the top list.** Once this is done, double-click on PUTRANET-STAFF.
• Below is the window that will appear. Ensure that the settings is as follows:

- Network name (SSID): PUTRANET-STAFF
- Network Authentication: Open
- Data encryption: WEP
- Network key
- Confirm network key
- Key index (advanced): 1
- The key is provided for me automatically

• click **OK** to exit.
Successful Connections to PUTRANET-STAFF

The following are the successful message which users will notice when connected to PUTRANET-STAFF

- Right click on the Wireless Network Connection icon in the bottom right of the desktop and select View Available Wireless Networks as shown in the figure below.
• Ensure PUTRANET-STAFF status is Connected. If status is otherwise, click ‘Refresh network list’ and double-click on PUTRANET-STAFF to get connected.
SSID: PUTRANET-LEGACY (PPj Owned, Shared Devices)

User must login locally/ ‘log on to (this computer)’ when using shared notebook (gunasama).

When the notebook first boots up, do not login to the network via PUTRAJAYA domain. Select ‘log on to (this computer)’, as circled in red.
Checking connection status

In order to get connected to the Intranet & Internet, users must be connected to PUTRANET-LEGACY and not any other ssid.

• When the desktop appears, point the cursor to the **Wireless Network Connection** icon on the bottom-right-hand corner of the desktop. A connection status balloon will appear. Ensure that it is connected **PUTRANET-LEGACY**.
SSID: PUTRANET-LEGACY, Continue

Changing SSID  If the notebook is connected to some other ssid such as PUTRANET or PUTRANET-STAFF, change it to PUTRANET-LEGACY. Else, users will not be able to connect to Intranet and Internet!

• Point the cursor to the Wireless Network Connection icon on the bottom-right-hand corner of the desktop. Right-hand click.
• Select View Available Wireless Networks.

Continue next page
• Under Network task (left-hand corner), click ‘Refresh network list’.
• Once all ssids are listed, double click on PUTRANET-LEGACY.
• Wait for PUTRANET-LEGACY to get connected.
Wireless Profile Setup

If notebook is unable to connect to PUTRANET-LEGACY, here are the steps to create/refresh the wireless profile in order to access PPj’s INTRANET & INTERNET.

- Right click on **My Network Places** and Select **Properties**

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• Right click on the **Wireless Network Connections** and select **Properties**
• Ensure **Show icon in notification area when connected** is checked.
• Select **Wireless Networks** tab. Select **Use Windows to configure my wireless network setting**

• Highlight **PUTRANET-LEGACY** and click ‘Move up’ until it move to the top of the list

• Double-click on **PUTRANET-LEGACY**

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• Click **OK** to refresh settings and to exit.
SSID: PUTRANET (Personal Wireless Devices)

Getting connected using personal wireless devices

Registered users are allowed to access PPj’s portal and the Internet. Non-registered users can only access PPj’s portal. To connect to Intranet, users must connect via PUTRANET-LEGACY or PUTRANET-STAFF.
To connect to the Internet, click on Internet explorer or any other browser.
The login page below will pop-up.
Users must enter the same username and password that they use to login to the network via their desktop PC
Click ‘Submit’
SSID: PUTRANET

- Once connected, the window below will pop up.
- Minimize the window, do not close it!
- Click ‘Logout’ once users are done using the network as clicking ‘Logout’ gets users disconnected from the network.
- If this window is closed without users clicking ‘Logout’, user information such as (username and password) will be retained in the system. This may cause the user to experience connectivity problem when trying to login again next time and the next person using the same device will be using the username and password of the previous user.

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